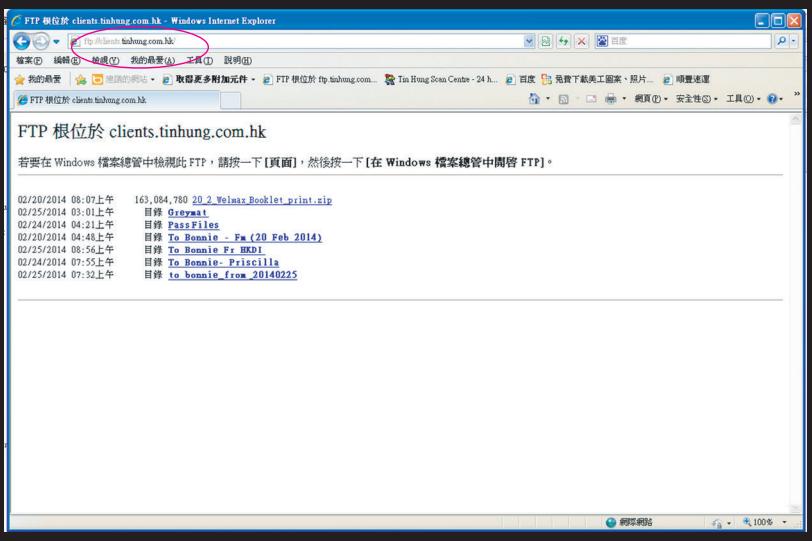
Step 1

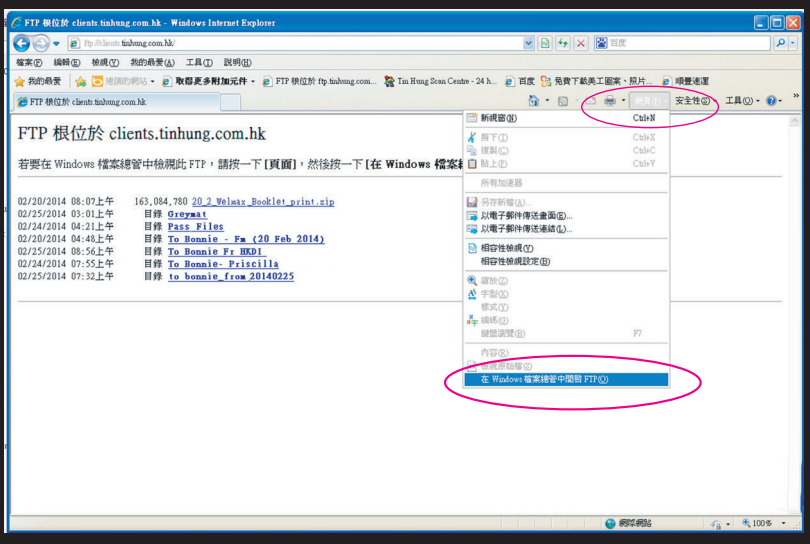
Type in > ftp://clients.tinhung.com.hk
Login in > th_public
Password > pb6628

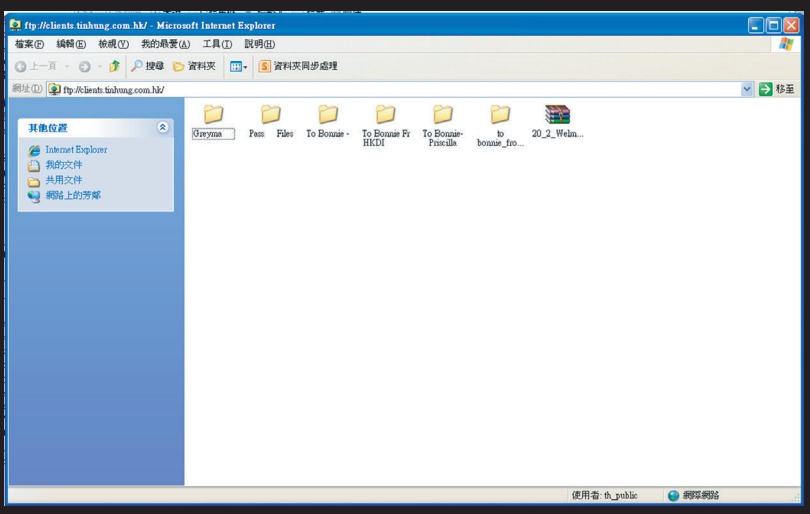


Step 2

Choose > 網頁(P)

> 在 Windows 檔案總管中開啟 FTP(O)



Step 3

Drop in folder to the server with name and date